

Event Photography Proposal Request

Date: [Insert Date]

To: [Photography Company Name]

Address: [Photography Company Address]

Dear [Photographer's Name or Contact Person],

I hope this message finds you well. I am writing to request a proposal for photography services for an upcoming event that we are planning.

Event Details:

- **Event Name:** [Insert Event Name]
- **Date:** [Insert Event Date]
- **Time:** [Insert Event Start and End Time]
- **Location:** [Insert Event Venue]
- **Expected Number of Guests:** [Insert Number]

We would require coverage of the following:

- [Insert specific shots or moments needed]
- [Insert additional requirements if any]

Please include in your proposal:

- Pricing and package options
- Portfolio of previous work
- Availability on the specified date

We are looking forward to your prompt response and are excited about the possibility of working together to make this event memorable.

Best regards,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Contact Information]