

# Team Building Activity Announcement

Dear Team,

We are excited to announce our upcoming team building activity!

## Details of the Activity

- **Date:** October 15, 2023
- **Time:** 10:00 AM - 4:00 PM
- **Location:** Green Valley Park, Pavilion A
- **Activities:** Trust exercises, team challenges, and a picnic lunch

## What to Bring

- Comfortable clothing and shoes
- Reusable water bottle
- Sun protection (hat, sunscreen)
- Your team spirit!

Please RSVP by October 5, 2023, to ensure we have enough supplies for everyone.

Looking forward to a day of fun and teamwork!

Best Regards,  
[Your Name]  
[Your Position]