

Letter of Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear [Bank Manager's Name],

I hope this message finds you well. My name is [Your Name], and I am interested in exploring options for opening an overseas bank account with [Bank Name]. I am considering this step for [brief explanation of your reasons, such as travel, investment, or business purposes].

Could you please provide me with detailed information regarding the following:

- Account types available for overseas clients
- Minimum deposit requirements
- Fees associated with maintaining the account
- Accessibility and online banking options
- Any regulatory requirements for foreign nationals

I would appreciate any brochures or documents that outline your offerings and procedures. If possible, I would also like to schedule a consultation to discuss my options in detail.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]