

Dear Valued Client,

We are excited to announce that [Company A] and [Company B] have officially merged to form [New Company Name]. This merger will enhance our ability to serve you with a broader range of services and solutions.

As of [Effective Date], all operations will be consolidated under [New Company Name]. We assure you that this merger will strengthen our commitment to providing you with the highest quality of service and support.

In the coming weeks, you will receive further information regarding any changes that may affect our partnership. We appreciate your continued support and loyalty during this exciting transition.

If you have any questions or concerns, please do not hesitate to reach out to us at [Contact Information].

Thank you for being a valued part of our journey.

Sincerely,

[Your Name]

[Your Title]

[New Company Name]

[Contact Information]