

Dear [Recipient's Name],

I hope this message finds you well. My name is [Your Name], and I am reaching out on behalf of [Your Organization's Name], a nonprofit dedicated to [brief description of your organization's mission and activities].

We are currently seeking philanthropic support to [explain the specific project or initiative that needs funding]. This initiative aims to [describe the impact of the project and its significance].

Given your commitment to [mention the recipient's interests or past philanthropic efforts], we believe you would be a great fit to support our cause. We would be honored to provide you with more information about this project and how you can make a difference.

Please let me know a convenient time for us to discuss this opportunity further. We greatly appreciate your consideration and potential support.

Thank you for your time.

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]

[Your Contact Information]