

# Return Policy Details

Dear [Customer Name],

Thank you for your recent purchase from [Company Name]. We strive to ensure your complete satisfaction with our products. However, if you are not entirely satisfied with your purchase, we are here to help.

## Return Policy

- Products must be returned within [X days] of receipt.
- Items must be unused, in their original packaging, and include all original tags.
- To initiate a return, please contact our customer service at [Customer Service Email/Phone Number].
- Return shipping fees may apply unless the return is due to an error on our part.
- Refunds will be processed within [X days] after we receive the returned item.

## Exceptions

Some items may be non-returnable, including:

- Final sale items
- Opened or used items

If you have further questions regarding our return policy, please feel free to reach out.

Thank you for choosing [Company Name].

Sincerely,  
[Your Name]  
[Your Position]  
[Company Name]  
[Contact Information]