

Consultation Meeting Confirmation

Dear [Recipient's Name],

We are pleased to confirm your consultation meeting scheduled for:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location]

Please let us know if you have any questions or need to reschedule. We look forward to meeting with you.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]