

# Consultation Confirmation

Dear [Client's Name],

We are pleased to confirm your consultation appointment with [Consultant's Name] on [Date] at [Time].

## Appointment Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location]
- **Duration:** [Duration]

Please bring any relevant documents or questions you may have to the appointment.

If you need to reschedule, please contact us at [Contact Information].

We look forward to seeing you soon!

Best regards,  
[Your Name]  
[Your Position]  
[Company Name]  
[Contact Information]