Confirmation of Scheduled Consultation

Dear [Recipient's Name],

We are pleased to confirm your consultation appointment scheduled as follows:

Date: [Insert Date] Time: [Insert Time]

• **Location:** [Insert Location]

If you have any questions or need to reschedule, please feel free to contact us.

Thank you, and we look forward to seeing you soon!

Sincerely,

[Your Name][Your Position][Your Company][Your Contact Information]