

Dear [Recipient's Name],

I hope this message finds you well! It was a pleasure meeting you at [Event Name] on [Date]. I enjoyed our conversation about [specific topic discussed] and learning more about your work at [Recipient's Company].

I believe there is a great opportunity for us to collaborate, and I would love to keep the conversation going. If you're available, I'd like to suggest we schedule a time to chat over coffee or a virtual meeting next week.

Thank you once again for connecting, and I look forward to hearing from you soon!

Best regards,

[Your Name]

[Your Job Title]

[Your Company]

[Your Email]

[Your Phone Number]