

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Hospital/Clinic Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to request a consultation with a specialist regarding [specific health issue or condition]. After reviewing my medical history and considering my ongoing symptoms, I believe that your expertise in this area would be invaluable in determining the appropriate course of action.

My primary care physician, Dr. [Physician's Name], has recommended that I consult with you. I have attached my medical records for your review, and I would greatly appreciate it if we could schedule an appointment at your earliest convenience.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]