

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Research Coordinator's Name]

[Institution/Organization Name]

[Institution Address]

[City, State, Zip Code]

Dear [Research Coordinator's Name],

I am writing to formally withdraw my participation from the [Name of Study] research study, which I enrolled in on [Enrollment Date]. My decision is based on [brief reason if you wish to include].

Please consider this letter as my official notice of withdrawal, effective immediately. I kindly request confirmation of my withdrawal from the study and information regarding any necessary follow-up actions.

Thank you for the opportunity to participate in this research. I appreciate the work you and your team are doing.

Sincerely,

[Your Name]