Care Arrangement Assessment Letter

Date: [Insert Date]
To: [Recipient's Name]
Address: [Recipient's Address]
Dear [Recipient's Name],
We are writing to inform you about the results of the recent care arrangement assessment conducted on [Date of Assessment]. This assessment aims to evaluate the specific care needs and requirements for [Individual's Name].
The assessment included the following areas:
 Medical Needs Daily Living Activities Social Interaction & Support Emotional Wellbeing Safety and Mobility
Based on our findings, we recommend the following care arrangements:
 [Recommended Care Option 1] [Recommended Care Option 2] [Additional Support Services]
Please do not hesitate to reach out should you have any questions or require further clarification regarding the assessment or recommended arrangements. We appreciate your commitment to ensuring the best care for [Individual's Name].
Thank you for your attention to this important matter.
Sincerely,
[Your Name]
[Your Position]
[Your Contact Information]
[Organization Name]