

# Outpatient Surgery Appointment Preparation

Dear [Patient's Name],

We are writing to inform you about your upcoming outpatient surgery scheduled for [Date] at [Time]. To ensure a smooth experience, please follow the preparation guidelines below:

## Pre-Appointment Preparation

- Please arrive at least [30 minutes] before your scheduled appointment.
- Do not eat or drink anything after [Time] on the day before your surgery.
- If you take any medications, please consult with your physician regarding which ones to take.
- Arrange for someone to drive you home after the procedure, as you will not be able to drive.
- Wear comfortable clothing and leave valuables at home.

## Contact Information

If you have any questions or concerns, please do not hesitate to contact us at [Phone Number] or [Email Address].

Thank you for your cooperation. We look forward to seeing you!

Sincerely,  
[Your Name]  
[Your Title]  
[Clinic Name]