

Employee Health Assessment Reminder

Dear [Employee Name],

We hope this message finds you well. This is a friendly reminder to participate in the upcoming employee health assessment scheduled for [Date]. Your health and wellbeing are important to us, and this assessment is a valuable opportunity for you to take an active role in your health.

Please find the details of the assessment below:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location]

If you have any questions or require further information, please do not hesitate to reach out to [Contact Person] at [Contact Email or Phone Number].

Thank you for your attention to this important matter. We look forward to seeing you there!

Best regards,

[Your Name]
[Your Position]
[Company Name]