

Patient Care Equipment Service Warning

Date: [Insert Date]

To: [Patient's Name]

Address: [Patient's Address]

Subject: Important Notice Regarding Your Patient Care Equipment

Dear [Patient's Name],

We would like to inform you about a recent issue with the patient care equipment you are currently using. It has come to our attention that the [specific equipment name/model] may not be functioning properly. We prioritize your safety and comfort, and we recommend that you refrain from using the equipment until it has been inspected and serviced.

Please contact our service department at [service department phone number] or [service department email] to schedule a service appointment at your earliest convenience. Our team is ready to assist you and ensure that your equipment is functioning safely and effectively.

We apologize for any inconvenience this may cause and appreciate your understanding and cooperation.

Thank you for choosing [Your Organization Name] for your healthcare needs.

Sincerely,
[Your Name]
[Your Job Title]
[Your Organization Name]
[Your Organization Phone Number]
[Your Organization Email]