

Your Name
Your Position
Your Company/Organization
Your Address
City, State, ZIP Code
Email Address
Phone Number
Date

Recipient's Name
Recipient's Position
Medical Facility Name
Facility Address
City, State, ZIP Code

Dear [Recipient's Name],

I am writing to propose a collaboration between [Your Company/Organization] and [Medical Facility Name]. As a leading entity in [Your Field/Industry], we believe that our combined expertise can significantly enhance the healthcare services provided in our community.

Our proposal aims to explore opportunities for joint initiatives, including but not limited to:

- Shared research and development projects
- Co-hosting educational seminars and workshops
- Referral networks to better serve our patients

We are particularly impressed with [mention a specific aspect of their facility or services] and believe that together, we can create innovative solutions that address the current healthcare challenges.

I would appreciate the opportunity to discuss this proposal further at your convenience. Please let me know if you would be available for a meeting, either in person or virtually.

Thank you for considering this collaboration. I look forward to the possibility of working together to advance our shared goals.

Sincerely,
[Your Name]
[Your Position]
[Your Company/Organization]