Inquiry About Medical Debt Repayment Options

Date: [Insert Date]
[Your Name]
[Your Address]
[City, State, ZIP Code]
[Your Email]
[Your Phone Number]
[Recipient's Name]
[Provider's Name or Medical Office]
[Provider's Address]
[City, State, ZIP Code]
Dear [Recipient's Name],
I hope this message finds you well. I am writing to inquire about the medical debt repayment options available for my account, which I believe is under the name [Your Full Name] with account number [Account Number]. As I prioritize settling my medical obligations, I would appreciate any information regarding payment plans, potential financial assistance, or any other repayment options that your office may offer.
Thank you for your assistance in this matter. I look forward to your prompt response.
Sincerely,
[Your Name]