

Reminder: Upcoming Annual Physical Exam

Dear [Patient's Name],

This is a friendly reminder that your annual physical exam is scheduled for **[Date]** at **[Time]**.

Please arrive at least 15 minutes early to complete any necessary paperwork.

If you have any questions or need to reschedule, feel free to contact our office at **[Office Phone Number]**.

We look forward to seeing you!

Best regards,

[Your Name]

[Your Title]

[Your Clinic/Practice Name]

[Contact Information]