

Transport Service Disruption Alert

Dear [Recipient's Name],

We would like to inform you that due to [reason for disruption], our transport services will be temporarily disrupted. The details are as follows:

- **Date:** [Date of disruption]
- **Time:** [Start time] to [End time]
- **Affected Routes:** [List of affected routes]

We apologize for any inconvenience this may cause and appreciate your understanding as we work to resolve this issue. For updates and further information, please visit [website or contact information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]