

# Transportation Service Vendor Selection

Date: [Insert Date]

To: [Vendor Name]

[Vendor Address]

[City, State, Zip Code]

Dear [Vendor Name],

We are pleased to inform you that after careful consideration of your proposal, you have been selected as our vendor for transportation services. Your experience, reliability, and competitive pricing met our requirements and expectations for this project.

We would like to discuss the terms and conditions further, including the service agreement and timeline for commencement. Please let us know your availability for a meeting within the next week.

Thank you for your interest in working with us. We look forward to a successful partnership.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Your Contact Information]