

Transportation Service Request for Proposal

Date: [Insert Date]

To: [Insert Recipient Name]

From: [Your Company Name]

Address: [Your Company Address]

Dear [Recipient Name],

We are seeking proposals from qualified transportation service providers to meet our logistics needs. Our company requires reliable and efficient transportation solutions that align with our operational goals.

Scope of Services

The selected provider will be responsible for:

- Transportation of goods from [Location A] to [Location B]
- Real-time tracking of shipments
- Compliance with safety and regulatory standards

Proposal Requirements

Please include the following information in your proposal:

- Company background and experience
- Detailed pricing structure
- References from previous clients
- Insurance and liability coverage

Submission Guidelines

All proposals must be submitted by [Insert Due Date] to [Insert Submission Email]. Late submissions will not be considered.

We look forward to your proposal and the possibility of working together.

Thank you,

[Your Name]

[Your Position]

[Your Company Name]
[Your Contact Information]