

Transportation Service Agreement Renewal

Date: _____

To: [Recipient Name]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We hope this message finds you well. We are writing to formally propose the renewal of our transportation service agreement, originally dated [Original Agreement Date]. As our successful partnership continues, we believe it is vital to extend our agreement for another term.

The terms of the renewed agreement would remain largely unchanged, subject to the following modifications:

- Service Rate Adjustments: [Details]
- Contract Duration: [Details]
- Other Modifications: [Details]

We value the relationship we have built and are eager to continue providing you with high-quality transportation services. Please review the proposed changes and let us know if you have any questions or require further adjustments.

We would appreciate your confirmation of the renewal by [Response Deadline]. Thank you for your continued trust in our services.

Warm regards,

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]