Request for Referral for Mental Health Services

Date: [Insert Date]
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Recipient's Name]
[Recipient's Title]
[Organization Name]
[Organization Address]
[City, State, Zip Code]
Dear [Recipient's Name],
I hope this letter finds you well. I am writing to formally request a referral for mental health services to assist with my post-traumatic stress disorder (PTSD). I have been experiencing symptoms that significantly affect my daily life and functioning.
After discussing my situation with my primary care provider, it was suggested that I seek specialized mental health assistance. I am particularly interested in services that focus on trauma informed care and evidence-based therapies for PTSD.
Please let me know if you need any additional information to facilitate this referral. I appreciate your attention to this matter and look forward to your prompt response.
Thank you for your support.
Sincerely,
[Your Name]