

Fleet Update Notification

Dear Transportation Service Partners,

We hope this message finds you well. We are writing to inform you of important updates regarding our fleet operations.

Fleet Update Details

- **New Vehicles Added:** We have added 10 new vehicles to our fleet, which will enhance our transportation capacity.
- **Retired Vehicles:** As part of our fleet optimization, 5 older vehicles have been retired from service.
- **Maintenance Schedule:** A revised maintenance schedule will be implemented starting next month to ensure all vehicles are in top condition.

We appreciate your partnership and support as we continue to enhance our service delivery. For any questions or further information, please do not hesitate to reach out.

Thank you for your attention to this matter.

Best regards,
[Your Name]
[Your Position]
[Your Company]
[Contact Information]