

Fleet Acquisition Inquiry for Transportation Services

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Position]
[Recipient's Company]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to inquire about the potential acquisition of a fleet of vehicles for transportation services to support our operations at [Your Company Name]. We are looking for [insert specific requirements, e.g., types of vehicles, capacity, features] and would appreciate your expertise in providing insight into suitable options.

Could you please provide us with information regarding:

- Available vehicles and specifications
- Pricing details
- Financing options
- Warranty and service agreements
- Delivery timelines

We look forward to your prompt response to facilitate our decision-making process. Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company]