

# Group Travel Coordination Confirmation

Date: [Insert Date]

Dear [Client's Name],

We are pleased to confirm the bespoke transport coordination services for your upcoming group travel. Below are the details of your itinerary:

## Itinerary Details

- **Departure Date:** [Insert Departure Date]
- **Return Date:** [Insert Return Date]
- **Group Size:** [Insert Number of Travelers]
- **Picked Up From:** [Insert Pickup Location]
- **Destination:** [Insert Destination]
- **Transport Type:** [Insert Transport Type]

## Special Requests

[Insert any special requests or requirements here]

If you have any additional questions or require further adjustments, please do not hesitate to contact us at [Insert Contact Information].

Thank you for choosing [Your Company Name] for your transport coordination needs. We look forward to providing you with an exceptional travel experience.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Contact Information]