

Complaint Regarding Unprofessional Staff

Date: [Insert Date]

To: [Transportation Company Name]

Address: [Company Address]

Dear [Manager's Name],

I am writing to formally express my dissatisfaction with the service I received from your staff during my recent experience with [Service Date or Trip Details].

On [Date], I encountered several issues that I believe need to be addressed. Firstly, [describe the specific issue, e.g., staff member was rude, unhelpful, unprofessional behavior]. This behavior not only caused inconvenience but also left a negative impression of your company.

I have always valued your services, but this incident has raised concerns about the professionalism of your staff. I urge you to take appropriate measures to ensure that such behavior does not occur in the future.

Thank you for considering my complaint. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]