

Logistics Service Reference Confirmation

Date: [Insert Date]

To: [Recipient Name]

Address: [Recipient Address]

Subject: Confirmation of Logistics Service Reference

Dear [Recipient Name],

We are writing to confirm the details of the logistics services provided for the shipment associated with reference number [Insert Reference Number]. Below are the details:

- **Shipment Date:** [Insert Shipment Date]
- **Destination:** [Insert Destination]
- **Carrier:** [Insert Carrier Name]
- **Tracking Number:** [Insert Tracking Number]
- **Status:** [Insert Current Status]

If you require any further information or assistance, please do not hesitate to contact us at [Insert Contact Information].

Thank you for choosing our logistics services.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email Address]