

# Carrier Service Reference Examination

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to request your assistance in our reference examination process concerning [Carrier's Company Name]. As part of our evaluation, we would like to gather information regarding the service quality, reliability, and overall performance of the carrier.

Please take a few moments to answer the following questions:

- 1. How long have you been using [Carrier's Company Name] services?
- 2. Have you encountered any issues with their service? If so, please describe.
- 3. How would you rate their customer service on a scale of 1-10?
- 4. Would you recommend [Carrier's Company Name] to others? Why or why not?

Your feedback is invaluable to us and will help ensure that we make the best decision moving forward. Please reply to this email or contact us at [Your Phone Number] by [Response Deadline].

Thank you for your time and assistance.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]