Introduction of Our New Relationship Manager

Dear [Client's Name],

We are excited to introduce you to our new Relationship Manager, [New Manager's Name], who will be your primary contact moving forward. With [his/her/their] extensive experience in [briefly mention relevant experience or skills], we are confident that [he/she/they] will help you navigate your financial needs effectively.

[New Manager's Name] will be reaching out to you shortly to set up a meeting and discuss how [he/she/they] can assist you further.

Please feel free to reach out to [New Manager's Email] or call [New Manager's Phone Number] if you have any immediate questions.

Thank you for your continued trust in us.

Best regards,

[Your Name]

[Your Position]

[Your Company]