

Letter of Agreement

Date: [Insert Date]

From:

[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

To:

[Client Company Name]
[Client Company Address]
[City, State, Zip Code]

Subject: Agreement for Cross-Border Logistics Services

Dear [Client Name],

This letter serves as a formal agreement between [Your Company Name] and [Client Company Name] for the provision of cross-border logistics services effective from [Start Date]. This agreement outlines the terms and conditions under which the logistics services will be provided.

1. Services Provided

[Outline the services to be provided, e.g., transportation, customs clearance, warehousing, etc.]

2. Duration

The duration of this agreement will be from [Start Date] to [End Date], with the possibility of renewal upon mutual consent.

3. Payment Terms

The total fee for services will be [Amount] payable [insert payment terms, e.g., monthly, upon completion, etc.].

4. Confidentiality

Both parties agree to maintain the confidentiality of all proprietary information received during the course of this agreement.

5. Governing Law

This agreement shall be governed by the laws of [Applicable State/Country].

If you agree to the terms outlined above, please sign and return one copy of this letter.

Best regards,

[Your Name]

[Your Position]

[Your Company Name]

Accepted & Agreed:

[Client Name]

[Client Position]

[Client Company Name]

Signature: _____

Date: _____