Cease and Desist Notice

Date: [Insert Date]
To: [Recipient Name]
Address: [Recipient Address]
Dear [Recipient Name],
This letter serves as a formal notice to cease and desist all transportation services provided under the agreement dated [Insert Agreement Date], as we have decided to terminate our business relationship effective immediately.
Please ensure that all transportation activities are halted and that any ongoing operations related to our services are stopped forthwith.
Failure to comply with this request may result in further legal action.
Thank you for your immediate attention to this matter.
Sincerely,
[Your Name]
[Your Title]
[Your Company]
[Your Contact Information]