

Dispute Resolution for Customs Issues

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To:

[Customs Authority Name]

[Customs Authority Address]

[City, State, Zip Code]

Subject: Dispute Resolution for Customs Issues

Dear [Customs Authority Contact Name],

I am writing to formally dispute the recent customs issues encountered during the transportation of our goods related to shipment [Shipment Number/Details], dated [Date of Shipment].

Details of the dispute are as follows:

- **Description of Issue:** [Briefly describe the specific customs issue]
- **Reference Documents:** [List documents or evidence supporting your claim]
- **Desired Resolution:** [Specify what resolution you are seeking]

We are committed to resolving this issue promptly and amicably. I kindly request a meeting to discuss this matter further and explore potential resolutions.

Thank you for your attention to this important issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]