

# Request for Update on Vehicle Certification Status

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Company/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Company/Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to kindly request an update regarding the certification status of our transportation service vehicles as per our previous correspondence dated [insert previous correspondence date].

The timely certification of our vehicles is crucial for maintaining our operational schedules and ensuring compliance with transportation regulations. We would greatly appreciate any information you could provide regarding our current standing and any pending requirements on your end.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company/Organization]