

# Request for Transportation Service Vehicle Certification

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request the certification of our transportation service vehicle. As part of our commitment to safety and compliance, we wish to ensure that our vehicle meets all necessary standards and regulations.

Our vehicle details are as follows:

- Vehicle Make: [Insert Make]
- Model: [Insert Model]
- Year: [Insert Year]
- VIN: [Insert VIN]

We would appreciate it if you could provide information regarding the certification process, required documentation, and any applicable fees. Our goal is to complete this process by [insert desired completion date].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]