Dear Students and Parents,

We are excited to announce the launch of our Transportation Service Incentive Program designed to support our students' commuting needs.

This program aims to encourage the use of public transportation and promote eco-friendly travel options. Participants in the program will have the opportunity to receive:

- Monthly transit passes
- Gift cards to local transportation services
- Opportunities for community service credits

To enroll in the program, please complete the attached application form and submit it by **[Deadline Date]**. For any questions or further information, feel free to contact us at **[Contact Information]**.

Thank you for your participation and commitment to sustainable transportation.

Sincerely,

[Your Name]

[Your Title] [Organization/School Name]