

Service Disruption Notification

Dear [Transportation Partner's Name],

We are writing to inform you about a temporary disruption in our service that may affect our ongoing transportation operations.

Disruption Details:

- **Date of Disruption:** [Start Date] to [End Date]
- **Reason:** [Reason for Disruption]
- **Expected Impact:** [Details on how it may affect transportation services]

We are taking all necessary steps to minimize the impact on your operations and appreciate your understanding and cooperation during this time.

If you have any questions or require further information, please do not hesitate to reach out to our customer service team at [Customer Service Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]