

# Transportation Service Rate Adjustment Notification

Date: [Insert Date]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you of an adjustment to our transportation service rates, which will take effect on [Effective Date]. This decision has been made to continue providing you with the highest quality service while keeping up with the rising operational costs.

The new rate schedule is outlined below:

- [Service Type 1]: [New Rate]
- [Service Type 2]: [New Rate]
- [Service Type 3]: [New Rate]

We understand that changes in rates can be concerning, and we assure you that we remain committed to offering you excellent service and effective solutions tailored to your needs.

If you have any questions or need further clarification regarding these changes, please do not hesitate to contact us at [Your Phone Number] or [Your Email].

Thank you for your understanding and continued partnership.

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]