

Booking Confirmation

Dear [Client Name],

We are pleased to confirm your transportation service booking for your upcoming corporate travel.

Booking Details

- Date of Service: [Date]
- Pick-Up Location: [Pick-Up Location]
- Drop-Off Location: [Drop-Off Location]
- Time of Pick-Up: [Time]
- Vehicle Type: [Vehicle Type]
- Number of Passengers: [Number]

Contact Information

If you have any questions or need to make changes to your booking, please feel free to contact us:

Email: [Email Address]

Phone: [Phone Number]

Thank you for choosing [Your Company Name] for your transportation needs. We look forward to serving you.

Best Regards,

[Your Name]

[Your Title]

[Your Company Name]

[Company Contact Information]