

Confirmation of Transport Service Company Merger

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to formally confirm the merger between [Your Company Name] and [Recipient Company Name], effective [Insert Effective Date]. This merger represents a significant opportunity for both entities to enhance our service offerings and operational efficiencies.

The combined expertise of our teams will enable us to deliver superior transportation solutions to our clients. We are committed to ensuring a smooth transition, and will keep you informed throughout the process.

We look forward to a successful partnership and the exciting prospects this merger offers.

Thank you for your continued support.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Contact Information]