

Transportation Service Permit Application

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Agency Name]
[Agency Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally apply for a transportation service permit for the operation of a shuttle service in [specific area/region]. Our shuttle service is designed to provide convenient, reliable, and safe transportation for residents and visitors.

We aim to operate [number of vehicles] vehicles, providing service on the following routes: [describe routes]. Our proposed hours of operation are from [start time] to [end time].

Attached to this application, please find our business plan, insurance documents, and any additional required forms as stipulated in your guidelines.

Thank you for considering my application. I look forward to your favorable response.

Sincerely,

[Your Name]
[Your Title/Position]
[Company Name]