

Transportation Service Efficiency Evaluation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Company Name]

[Company Address]

Dear [Recipient's Name],

We are conducting an evaluation of the efficiency of our transportation services, and we would appreciate your feedback to help us in this assessment. Your insights will be invaluable in identifying areas of improvement and enhancing our overall service quality.

Evaluation Criteria

- Punctuality of deliveries
- Condition of transported goods
- Communication and updates during transport
- Customer service experience
- Overall satisfaction

Please take a moment to complete the attached survey by [Insert Deadline]. Your responses will be kept confidential and will only be used for the purpose of this evaluation.

Thank you for your assistance!

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]