

# Job Opening: Trucking Service Position

Dear [Recipient's Name],

We are excited to announce a job opening for a Trucking Service position at [Company Name]. We are looking for dedicated and skilled individuals who can contribute to our team and help us deliver excellent service to our clients.

## Position: Truck Driver

### Responsibilities:

- Transport goods and materials across various locations.
- Conduct safety inspections before and after trips.
- Maintain accurate records of deliveries and vehicle maintenance.
- Follow all traffic laws and regulations.

### Requirements:

- Valid CDL driver's license.
- Proven experience as a truck driver.
- Strong communication skills.
- Ability to work independently and as part of a team.

If you are interested in applying for this position, please send your resume and cover letter to [Email Address] by [Application Deadline].

We look forward to hearing from you!

Sincerely,  
[Your Name]  
[Your Job Title]  
[Company Name]