

Transportation Service Request for Sensitive Cargo Handling

Date: [Insert date]

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

To:

[Recipient's Name]

[Recipient's Position]

[Recipient's Company]

[Company Address]

[City, State, Zip Code]

Subject: Request for Transportation Services for Sensitive Cargo

Dear [Recipient's Name],

We are reaching out to request your professional transportation services for a sensitive cargo shipment. The details of the shipment are as follows:

- **Type of Cargo:** [Description of sensitive cargo]
- **Quantity:** [Quantity of items]
- **Weight:** [Total weight]
- **Pickup Location:** [Address of pickup location]

- **Delivery Location:** [Address of delivery location]
- **Preferred Pickup Date:** [Insert date]
- **Special Handling Requirements:** [Any special instructions]

Given the nature of the cargo, we would appreciate confirmation of your ability to handle this transport with the utmost care and urgency. We would also like to discuss any additional precautions or requirements you may have.

Please feel free to reach us at [Your Phone Number] or [Your Email Address] to discuss this request in further detail.

Thank you for your prompt attention to this matter. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]