

# Emergency Vehicle Dispatch Request

Date: [Insert Date]

To: [Transport Service Provider Name]

From: [Your Organization Name]

Address: [Your Organization Address]

Contact Number: [Your Contact Number]

Email: [Your Email Address]

## Subject: Request for Emergency Vehicle Dispatch

Dear [Transport Service Provider],

We are writing to request the immediate dispatch of emergency vehicles in response to an urgent situation that requires immediate attention. The details of the request are as follows:

- **Incident Location:** [Insert Location]
- **Type of Emergency:** [Describe the Emergency]
- **Number of Vehicles Required:** [Insert Number]
- **Time of Dispatch:** [Insert Desired Time]
- **Contact Person at Scene:** [Insert Contact Name]
- **Contact Number:** [Insert Contact Number]

Please confirm the availability of the requested vehicles at your earliest convenience, and do not hesitate to reach out if you require further information.

Thank you for your urgent attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]