

# Transportation Service Document Submission

Date: [Insert Date]

To: [Insurance Company Name]

Address: [Insurance Company Address]

Attn: [Recipient's Name]

Dear [Recipient's Name],

We are writing to submit the necessary documentation for our transportation services related to the insurance claim for [specific incident or claim number]. Enclosed you will find the required documents for your review:

- Transportation Service Agreement
- Bill of Lading
- Invoice
- Proof of Delivery
- Vehicle Registration and Insurance Certificates

We trust that these documents will assist in processing our claim promptly. Should you require any additional information or further documentation, please do not hesitate to contact us at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]

[Your Company Phone Number]

[Your Company Email Address]