

Transportation Service Adjustment Announcement

Dear Valued Customers,

We would like to inform you of an important adjustment to our transportation services effective from [start date]. This change is made to enhance our operational efficiency and improve service quality.

Details of the adjustment are as follows:

- **Route Changes:** [Provide details about route changes]
- **Service Hours:** [Specify new service hours]
- **Fare Adjustments:** [Mention fare changes, if any]

We understand that these changes may impact your travel plans, and we sincerely apologize for any inconvenience this may cause. Our team is committed to assisting you during this transition.

If you have any questions or need further assistance, please do not hesitate to contact our customer service team at [contact information].

Thank you for your understanding and continued support.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]