

Transportation Service Update Notification

Dear [Recipient's Name],

We hope this message finds you well. We want to inform you of some important updates regarding our transportation services that will take effect starting [Effective Date].

Changes to Services:

- **Route Alteration:** The route for [Specific Route Name] has been modified to improve efficiency.
- **Time Schedule:** Departure times will be adjusted, with the first bus leaving at [New Time].
- **Fare Changes:** Please note that the fare for [Specific Service] will now be [New Fare].

We appreciate your understanding and patience as we implement these changes. For more information, please visit our website at [Website URL] or contact our customer service at [Customer Service Number].

Thank you for choosing our transportation services.

Sincerely,
[Your Name]
[Your Position]
[Company Name]