

Transportation Service Extension Request

To: [Transportation Company Name]

From: [Your Name]

Company: [Your Company Name]

Date: [Current Date]

Dear [Transportation Company Contact Name],

I hope this message finds you well. I am writing to formally request an extension of our current transportation services agreement due to the increasing demand for our tourism services.

As we continue to welcome more guests and provide exceptional experiences, it is imperative that we enhance our transportation capabilities. This extension will allow us to meet the growing needs of our clients effectively.

We would greatly appreciate your assistance in extending our transportation service contract from [current contract end date] to [proposed new end date]. This will ensure a seamless experience for our customers and help maintain the reputation of both our companies.

Thank you for considering our request. I look forward to your positive response.

Best regards,

[Your Signature]

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]